



Date: April 1, 2014

**Canadian Institute of Health Research  
Institute of Aboriginal Peoples' Health**

Invites applications for the following position:  
**COMPETITION NUMBER: 139267-02**

**Institute Associate Director**  
**REPOST**

**(If you applied to the original posting, you will be included in this competition.)**

The Institute of Aboriginal Peoples' Health (IAPH) is a national and virtual institute, part of the Canadian Institutes of Health Research (CIHR). Its creation represents an unprecedented transformation in health research funding that requires substantial and ongoing development in accordance with the special health needs and priorities of the Aboriginal peoples of Canada.

The ambit of the CIHR-IAPH is broad and supports research to address the special health needs of Canada's First Nations, Inuit and Métis peoples. Research areas include, but are not limited to: health promotion; identification of health advantages and health risk factors; health determinants; disease, injury and disability prevention strategies; research that contributes to the development of appropriate health policies and health systems; addictions and mental health strategies; investigations to determine causal factors for increased prevalence of certain conditions; methodologies to determine the most effective interventions; accessibility, health education and provider issues; international research; ethics issues; knowledge translation; Indigenous science; and the impacts of Indigenous cultures on health and wellness.

**Position Outline:**

The Institute Associate Director works collaboratively as a member of the Institute team that includes the Scientific Director (SD) and the Finance and Human Resource Manager in the Simon Fraser Burnaby office, as well as the Institute Assistant Director and other CIHR staff in the CIHR national office located in Ottawa. He/she is a key contributor to the research development, planning, coordination and evaluation undertaken to ensure the Institute achieves its mandate. The incumbent is responsible for managing relationships with external partners for Pathways and IAPH initiatives, with direction from the SD, Institute Advisory Board, Institute teams, other CIHR Portfolio staff, and collaborative initiative committees. The incumbent manages a portfolio for partnership agreements by helping to develop and implement strategies for securing financial support specific to Pathways and IAPH initiatives from new partners including identifying, qualifying, cultivating, soliciting, and stewarding these relationships. The incumbent represents and/or act on behalf of the SD as required. Frequent travel will be required.

**Qualifications:**

- ◆ Master's degree or Ph.D. in research or health related field; three to five years of related experience or an equivalent combination of education, training and experience, with a focus on indigenous peoples and issues. Candidates with suitable academic credentials may be eligible for a faculty adjunct position with Simon Fraser University in the Faculty of Health Sciences.
- ◆ A minimum of three years of experience in identifying and developing strong partnerships and/or strategic alliances and/or relationships with one or more of the following sectors: federal and provincial government, industry, academia and not-for-profit sectors.
- ◆ Related experience including research experience relevant to Indigenous health, or project work within health-related research networks, or collaborative funded grants programs.
- ◆ Must be culturally respectful and possess a good knowledge of the issues in Indigenous health and social and historical context of Canada's Aboriginal peoples; Indigenous lived experience an asset.
- ◆ Demonstrated experience interacting with senior officials, decisions and policy-makers.

**Date: April 1, 2014**

- ◆ Excellent research skills.
- ◆ Professional experience cultivating and facilitating collaborative meetings with researchers and stakeholders.
- ◆ Good Strategic planning skills.
- ◆ Professional experience working with Indigenous peoples at a local or national level an asset.
- ◆ Excellent organizational, problem-solving, and analytical reasoning skills.
- ◆ Excellent teamwork skills.
- ◆ Excellent interpersonal, communication (oral and written), and relationship management skills.
- ◆ Proficient in the use of Word, database, spreadsheet, and presentation applications.
- ◆ Must be able to maintain work and office hours; will require some early morning, evening and weekend work, particularly while travelling due to time zone differences; also may be required when attending conferences or meeting deadlines.
- ◆ Must be able to travel a minimum of 5-6 days per month to various locations in Canada; may also require some international travel.

**SALARY RANGE:** \$84,000 to \$115,000 per annum, depending on qualifications and experience

**START DATE:** ASAP

**POSITION END DATE:** December 31, 2016

A detailed resume and cover letter quoting **Competition #139267-02** must be **received by email** in our office by **4:30 pm PST on April 17, 2014**, addressed to the attention of Nicole Manson, Finance and Human Resources Manager at **[iaphjobs@sfu.ca](mailto:iaphjobs@sfu.ca)**.

We thank all applicants for their interest; however, only those selected for interviews will be contacted.

## **Applying to Competition via Email**

**Please follow the formatting instructions below** when emailing your application information for this competition.

- ◆ In the **Subject Line** of the email, indicate the following information in the order specified below: Competition Number, Position Title, Applicant Name.
- ◆ All application information must be included in the **body of the email or combined into 1 attachment (PDF document preferred)**. This should include the cover letter, a detailed resume and any other relevant documents. **Do not send separate attachments for each document.**
- ◆ Please email your application information to **[iaphjobs@sfu.ca](mailto:iaphjobs@sfu.ca)**.

By submitting your application, you understand and agree that any false or misleading statement may disqualify you from employment, or, after having obtained employment with CIHR Institute of Aboriginal Peoples' Health, may result in dismissal.